



LEPC RECAP

TAMPA BAY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) DISTRICT VIII, MEETING September 26, 2007 - 10:30 a.m.

CALL TO ORDER - Chairman Ehlers then called the meeting to order at 10:35 am and asked everyone to rise and recite the Pledge of Allegiance to the flag. He then asked all present to introduce themselves and announced that with 31 members or alternates attending, a quorum was present. (Nine members constitute a quorum). He also welcomed 8 members of the public attending.

APPROVAL OF MINUTES - The Chair asked for approval of the minutes of the July 25, 2007 meeting. With no changes or additions, Doug Wenger moved and Terry Frady seconded a motion to approve the minutes. Minutes were approved on voice vote.

MEMBERSHIP CHANGES FOR OCTOBER SERC MEETING - Bill Lofgren announced that no membership changes occurred in time for submission to the SERC for deliberation at its October 5th meeting. There have been some changes, however. Dep Chief Kerry Bell is no longer with the Largo Fire Department, so Bob Bray will be designating a new alternate in the near future. Mike Spina resigned from the Council on September 21st, returning with his family to North Carolina. TBRPC is seeking a replacement for Mike as RDSTF planner and when hired, will be appointed to the LEPC. Bob Musser has resigned from the Tampa Port Authority and the LEPC to take a position with Port Canaveral, so we can anticipate a new request from TPA for membership as soon as Bob's replacement has been selected.

HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) PROGRAM - PLANNING - Subcommittee Chair Richard Ghent stated that the work plan for 2007-08 to begin in October will remain basically the same with the compliance workshops, siren briefings, and the planning workshops. The 2006-07 fiscal year concluded with a briefing of the Ammonia Warning System scheduled for Wednesday afternoon, September 26th and Thursday morning, September 27th. A briefing priority will be to revisit the DeSoto Elementary School since it has been over a year and personnel change so much. We may offer the briefing in both English and Spanish, depending on the demographics of the faculty.

The Planning Subcommittee has been taking a back seat to facility disaster planning, but hopefully we will be able to set as a goal for 2008, the completion of both the ammonia warning system briefing script and the shelter-in-place voice over in Spanish. At the last LEPC meeting, Alan Pratt with CF Industries agreed to head up the effort to see this project through and we are deeply indebted to him for his assistance.

Chief Scott Ehlers, Chairman - Ed Kinley, Vice Chairman - Bill Lofgren, Coordinator

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FACILITY DISASTER PLANNING PROJECT - In the absence of Subcommittee Chair Chet Klinger, Glenn Hall indicated that this effort grew out of the Planning Subcommittee as part of the Hazardous Materials Awareness Week discussions for meaningful recognition.

A natural fit for 2006 (all year) in light of the last two years' worth of hurricanes and LEPC Chairman, Ernie Hiers concerns expressed at the September LEPC meeting is a major push to have businesses and government facilities having reportable inventories of hazardous materials to go beyond simply having Spill Prevention Control and Countermeasures (SPCC) plans to having well-developed Business Continuation and Disaster Recovery (BCDR) plans that takes the SPCC plan to a higher level. Such a BCDR plan besides addressing communications with employees, stockholders, the public and customers, protecting and preserving electronic and paper data and records, and cleaning up and restoring structure and utilities, would have added emphasis on shutting down chemical processes, preserving, securing and protecting hazardous materials from flood, wind, rain and looting, and protecting the environment. Chemical Security is a hallmark of new DOT regulations that affect shippers of hazardous materials.

The Facilities Disaster Planning Preparedness Team now consists of the following people: Chet Klinger, Essilor of America, Chairman; Dick Booth, Tampa Port Authority, Thea Dunmire, ENLAR Compliance Corporation; Steve Elliot, Elliot Consulting, Inc.; Richard Ghent, CF Industries; Glenn Hall, Yara, North America, Inc.; Ed Kinley, Universal Waste and Transit; Rob Pendrys, Honeywell, Inc; Holley Wade, Hillsborough County Emergency Management, Alain Watson, Environmental Protection Commission of Hillsborough County; Bob Westley, SCS Engineers; and Bill Lofgren, TBRPC.

Already concluded was a the highly successful Hazardous Materials Management and Business Recovery in a Regional Disaster Brainstorming Workshop, April 20, 2006. The purpose was to mine those organizations which had extensive experience in writing disaster preparedness plans to formulate our follow-on work for assisting those facilities that have not completed plans, or have inadequate plans. Follow-on workshops were held on Tuesday, September 12th, Tuesday, October 31st, and Tuesday, January 23rd. This concluded this series of workshops.

As a follow-on effort, the team undertook Hazardous/Risk Assessment with workshops to assist planners to identify risks and how to plan for them. The first Haz/Risk Assessment workshop was held on May 30th, the second on July 26th and the Tampa Port Authority, and the third was just recently concluded on September 20th at the Manatee County Convention Center. Due to the hardships posed upon team members with in-person meetings, all future meetings will be scheduled as teleconferences unless otherwise warranted and the next meeting/teleconference is scheduled for October 11th to determine if a fourth Haz/Risk Assessment workshop should be scheduled for Pasco County. To date all of the workshops have been highly successful with good comments on the workshop surveys.

HMEP PROGRAM - TRAINING - As you may recall, our former Training Subcommittee Chair, Dr. Cynthia Lewis-Younger, felt she was unable to continue as chair due to the press of her duties at Tampa General Hospital, so Chairman Ehlers appointed Bob Tollise of Manatee County Emergency Management as the new training subcommittee chair. Bob called his first training

subcommittee meeting for Wednesday, September 26th prior to the LEPC meeting and reported the following training recap since the last LEPC meeting:

July 1-3, 2007: Manatee County Bridge Course held for Manatee County Hazmat Team to bridge training from the Operations to the Technician Level.

August 28, 29, 30, 2007: CAMEO for Technicians Course taught at Largo EOC by Dwayne Mundy.

August 27-29, 2007: ICS 300 Course held at Hillsborough County EOC, conducted by Emilio Salabarria with end-of-year HMEP funds requested from the State.

August 30-31, 2007: ICS 400 Course held at the Department of Environmental Protection conducted by Emilio Salabarria with end-of-year HMEP funds requested from the State.

September 17-19, 2007: ICS 300 Course held at Tampa Fire Rescue, conducted by Emilio Salabarria with end-of-year HMEP funds requested from the State.

September 24-25, 2007: ICS 400 Course held at Hillsborough County EOC, conducted by Emilio Salabarria with end-of-year HMEP funds requested from the State.

September 24-28, 2007: 40-Hour Clandestine Lab Training conducted at Pasco Hernando Community College, Dade City, FL. This class is being taught by the Multijurisdictional Counterdrug Task Force from St. Petersburg College - Allstate Center.

The new FY 07-08 HMEP Training cycle begins in October and we will be looking at several new training opportunities. The LEPC has given verbal commitment to hold training sessions for first response fire departments in ethanol/gasoline training. Fighting ethanol fires requires different skills, etc. Also, we can use our training funds for ICS courses if the need is there and unmet by other free (DHS) sources.

Bob Tollise provided a recap of the Training Subcommittee meeting held on September 26th. There is strong support for doing Methanol (foam) training throughout the district and vendor price will be an important factor. Additionally, there has been an expressed need for chemistry classes - both the long and short versions, along with a comprehensive air-sampling/meters course. In the ICS field, we are checking on getting an instructor qualified to deliver the 449 train-the-trainer course which will qualify more folks to teach NIMS. Inputs should be forwarded to Bob Tollise. The next Subcommittee Meeting will be at 9:30 am on Wednesday, November 28th, an hour prior to the next LEPC meeting. In the interim, other meetings may be called via teleconference for the convenience of the membership and those wishing to participate in the teleconferences should also notify Mr. Tollise at bob.tollise@co.manatee.fl.us

Following is a budgetary recap of expenditures to date with projected expenditures through the end of the 06-07 Fiscal Year ending September 30, 2007:

**RECORD OF BUDGET EXPENDITURES
2006-2007 HMEP TRAINING GRANT
Project 314/1328 Budget: \$28,402**

Date	Name	CO	Value	Cumul
12/31/06	1 st Qtr Admin Expenses Oct-Dec, 06	All	2,855	2,855
1/18/07	HAZWOPER Refresher	All	1,300	4,155
3/31/07	2nd Qtr Admin Expenses Jan - Mar, 07	All	582	4,737
4/17-19/07	Cameo for Technicians 3 ea 1-day courses	Man	3,133	7,870
4/23-26/07	Basics of CAMEO 3-day course	All	10*	7,880
6/19-21/07	Chlorine Training - 24-hr	All	3,600	11,480
6/26-28/07	Clandestine Lab Training	All	10*	11,490
6/30/07	3rd Qtr Admin Expenses , Apr - Jun, 07 (est)	All	325	11,815
7/9-11/07	ICS 300 - Pinellas County	All	880	12,695
8/1-3/07	Manatee Co HZ Bridge Course	Man	7,950	20,645
8/28-30/07	Cameo for Technicians- Pinellas	Pin	3,133	23,778
8/27-29/07	ICS 300**	All	1,120	24,898
8/30-31/07	ICS 400**	All	1,096	25,994
9/17-19/07	ICS 300**	All	1,120	27,114
9/24-25/07	ICS 400**	All	1,096	28,210
9/24-28/07	40-Hour Clandestine Lab Certification	Pasco	30	28,240
9/30/07	4th Qtr Admin Expenses Jul - Sep, 07 (Est)	All	162	28,402
	* Indicates course paid from other funds (DHS, etc) with only HMEP outlay for advertising, etc. ** Indicates courses paid from additional HMEP end-of year funds.			

REGIONAL DOMESTIC SECURITY TASK FORCE (RDSTF) - Bill Lofgren expressed the Council's sadness to see Mike Spina resign from the TBRPC to return to North Carolina. He was an outstanding worker and his contributions will be missed. The Council is currently interviewing candidates for his replacement. In the interim, Bill Lofgren reported that Region 4 RDSTF, which includes the four counties of the LEPC District VIII - Hillsborough, Manatee, Pasco and Pinellas as well as Hardee, Polk, Hernando, Citrus and Sumter Counties., is co-chaired by Sheriff David Gee and FDLE Special Agent in Charge (SAC) Lance Newman. DEM's primary role is in Consequence Management and each Regional Task Force also has a DEM representative. For District IV it is Larry Gispert, Hillsborough County Emergency Manager.

The last RDSTF General Assembly met on May 1, 2007 and the next scheduled meeting is Tuesday, October 23, 2007.

Type 3 Incident Management Team (IMT)/Training

The Region 4 IMT Team continues to lead the State in terms of planning, training, and team development. Position Specific Training courses are still being pilot tested, and the Division of Forestry hopes to bring them to the Regions once DHS rolls them out.

RDSTF Resource Database

The resource database has been distributed to the Emergency Management agencies in the eight county region. This year's database will also include the prototype version of FEMA's National Incident Resource Inventory System (IRIS). IRIS will track the same type of information we have been collecting, but will also eventually include real time inventory tracking. It is also easier to interface with. Once the final version rolls out, it will be simple to import our Region's data into this system and utilize it. The software is being distributed for free from FEMA.

Training

Various ICS and other classes are being continually offered throughout the region. Consult the following website for schedule and location: www.dstftraining.net

RDSTF Exercise Program- The exercise schedule for the RDSTF statewide has been completed and no indications have been given to date on the schedule or type of exercises expected for 2008.

LEPC HAZMAT PLAN UPDATE (14 REV) - Bill Lofgren reported that the plan was completed and presented to the LEPC for approval on May 30th and was transmitted to DEM on June 26, 2007 following last minute editorial corrections. Plan was emailed to the membership on July 26th, reviewed and approved by the DEM staff on August 27th and will be formally approved at the October 5th SERC meeting. It is available on the LEPC Website and upon request, by disk. Contact Bill Lofgren if you desire either a disk or a hard copy of the plan.

MEETING WITH CSX HAZMAT COORDINATOR - Bill Lofgren indicated that Mr. Mike Lunsford, who is the HazMat coordinator for CSX Railroad for the southeast US will be here from their headquarters in Jacksonville on **Wednesday, October 10 at 1:30 pm**. Mr. Lunsford had originally requested to get on the LEPC calendar so he could make a presentation on the various projects and efforts CSX has ongoing, but unfortunately, there isn't a good fit in schedules prior to January at the earliest. He has funds to provide training free-of-charge to people in our area who deal with rail traffic and would like the opportunity to sit around and discuss what CSX is doing and has to offer. In absence of a formal LEPC presentation, we have scheduled a special LEPC meeting at the TBRPC and invite all of the membership to attend if schedules permit to hold frank discussions on rail traffic in the community, security for rail cars with toxic materials, and hazmat training available. Please mark your calendars and plan to attend.

INAUGURAL EPA REGION 4 ANNUAL CHEMICAL EMERGENCY CONFERENCE - Bill Lofgren stated that this year marks the first of what is hoped will be annual conference dealing with chemical emergencies and it will be collocated with **Clean Gulf 2007 - Tampa Convention Center, November 14-16, 2007**.

EPA Region 4 EPCRA Enforcement Section and the EPA Region 4 Emergency Response & Removal Branch are sponsoring the Inaugural EPA Region 4 Annual Conference and Exhibition on Chemical Emergencies. The purpose of this conference as an annual forum is to provide for the discussion of topics and issues about chemical emergencies, as well as to provide opportunities for networking. Attendees are expected to include, among others, members of industry, academia, and environmental organizations; product exhibitors; interested private individuals; state emergency response commissions; Indian tribes; local emergency response committees; and other local, state, and federal agencies involved with chemical emergencies, such as the federal National Response Team and the federal Regional Response Teams.

The preliminary agenda for this conference includes:

- EPA Reimbursement of Local Government Expenditures for Chemical Emergency Clean-ups under Superfund
- EPA Reimbursement of State & Local Government Expenditures for Oil Spill Response under the Oil Pollution Act (OPA)
- Plans for the Future Development of CAMEO
- E-Plan
- Homeland Security Grants and NIMS Compliance
- Strengthening Response through collaboration and Partnerships
- Chemical Emergency Case Study: Apex, NC
- Chemical Emergency Case Study: Graniteville, SC
- Chemical Emergency Case Study: Hurricane Katrina - Lessons Learned
- LEPCs: Successes, Opportunities, and Creative Solutions
- EPA's Program for Risk Management Plans Under the Federal Clean Air Act, Section 112r

Registration may be done online at www.cleangulf.org

2008 USDOT EMERGENCY RESPONSE GUIDES - Bill Lofgren indicated that we have been informed by DEM that the U.S. Department of Transportation Emergency Response Guides (ERGs), 2008 edition, should be ready early in 2008. We have forwarded our requests from the cities and counties of District 8. The following points of contact are listed below who will be notified when the books arrive and will come to the warehouse with truck and personnel to help load them for distribution.

Hillsborough - Ed Murphy - 813-276-2367 - murphye@hillsboroughcounty.org

Manatee - Bob Tollise - 941-727-6223 - bob.tollise@mymanatee.org

Pasco - JJ Johnston - 727-847-8137 - jjjohnston@pascocountyfl.net

Pinellas - Doug Meyer - 727-464-3812 - dmeyer@pinellascounty.org

Mike Cooksey - 727-582-2000 - mcooksey@pinellascounty.org

LEPC BIENNIAL EXERCISE - Bill Lofgren reported that the Tampa Bay LEPC came into the window for its Biennial Exercise requirement on July 1st and must complete the exercise prior to June 30, 2008. This gives us time to explore collaboration with other exercises being planned. We must use the HSEEP process Pre, Initial, Mid, and Final Exercise Planning Conferences and the After Action Report (AAR) with the Improvement Plan.

The LEPC has been approached by Captain Scott Stiner of the Pinellas County Sheriff's Office who wishes to have the LEPC assist with a combined PCSO/FBI Forensics and Evidentiary Exercise.

Prior to the exercise, the FBI will be conducting a forty hour training class for Crime Scene Technicians and investigators to be held the first week in March, at the TBRPC.

The purpose of the exercise is several fold: 1. To exercise the RDSTF Forensic Responds Team (FRT) Protocols approved on September 20th, 2007 by the SWG Executive Board; 2. To work with the Florida Department of Environmental Protection (DEP) and the FBI Evidence Responds Team (ERT) on the relationship between the three teams working together in a WMD HAZMAT environment; 3. To exercise the ICS between the FBI, DEP and FRT; 4. To exercise the mobilization plan of the FRT; 5. In addition to exercising the above teams we may also seek the participation of the RDSTF Regional Security Teams. The proposed scenario will involve an explosion of a PSTA bus (if available) or vehicle by a suicide bomber. The bomb blast will result in some sort of release of a chemical agent, yet to be determined. This will be a necessary requirement to fulfill LEPC EPCRA obligations. Anticipated date of exercise is first week on May, 2008.

The LEPC will be responsible for planning this exercise in conjunction with the experts, and will take responsibility for the HSEEP requirements - required meetings, after-action reporting, etc. Toward that end, Chairman Ehlers asked for volunteers to serve on the Exercise Planning Team. Jeff Tobergte, Cpl Lance Connors, and J.J. Johnston volunteered. Others can contact Bill Lofgren to indicate your willingness to serve.

OTHER TRAINING, CONFERENCE OPPORTUNITIES - Chairman Ehlers announced the following conference/training opportunities:

Annual FEPA Conference - January 28 - February 1, 2008 - will be held at the TradeWinds at St. Pete Beach. This annual conference is the premier emergency management event in Florida each year and all LEPC members are urged to consider attending and becoming FEPA members, if not already. You can obtain more information by visiting the FEPA website at www.fepa.org

For additional training listings check <http://www.dstftraining.net>

TAMPA BAY LEPC LOGO SHIRTS - Bill Lofgren once again stated that a supplemental order will be made following the meeting and an order form will be available at the meeting for those who missed an opportunity and wish to place an order. Be advised that if we have only one or two shirts ordered, then they are not hand-delivered by the company, but mailed to us and we incur a postage fee which we must pass along as part of the cost of the shirt. We try to minimize this cost to the extent possible.

OTHER LEPC BUSINESS

USDOT 2004 Emergency Response Guides - ERGs - Limited quantities are available.

USCG Port Reconstitution Exercise - will be held in the spring and the initial planning meeting will take place at the Tampa Harbor Pilots Association on Monday, October 1st at 1:30 pm.

Superbowl 2009 - Chairman Ehlers reminded everyone that the big event will be upon us before we know it and stated that all organizations (fire, police, EMS, public works, etc.) would be needing volunteers to supplement their regular forces in order to handle the myriad details and deal with the sizeable public presence in Tampa Bay over that weekend - which will also see the hosting of Gasparilla 2009 at the same time. The Chair indicated that the collective efforts of all would be necessary to ensure a successful series of events (estimated to be close to 200 separate parties and events that weekend). Of special concern is the entire Channelside district as it might relate to a hazmat incident - which every seeks to prevent at all costs. The LEPC has always been a ready, able and willing resource for community events such as this and our Chairman will be calling upon the membership both collectively and individually to assist as your time and expertise may permit.

Amalie Oil Co Fire - Chairman Ehlers provided a brief recap of the response by Tampa Fire Rescue to the emergency on the Port of Tampa Tuesday evening, September 25th. While the blaze at the warehouse was brought under control in about 30-40 minutes, TFD and TPD were on the scene most of the evening. Of special significance was the role that aircraft played in down-linking a series of different images of the fire scene to Incident Command which was literally like having X-Ray vision and being to see through steel containers. He praised the technology and expertise of those operating the equipment and indicated that both were indispensable in being able to bring the blaze under control. He will ensure that the LEPC has a brief PowerPoint presentation at the next meeting.

PUBLIC COMMENTS - Chairman Ehlers asked for any comments from visitors and there were none.

NEXT MEETING - Wednesday, November 28, 2007. Special note: the regularly scheduled January meeting of the LEPC will be moved up one week to January 23, 2008 to avoid conflict with the Annual FEPA Conference being held all week at St. Pete Beach.

ADJOURNMENT - The meeting adjourned at 11:25 am.

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