

Minutes
Nevada State Emergency Response Commission (SERC)
Funding Committee Meeting

State Emergency Response Commission
2621 Northgate Lane, Suite 10
Carson City, Nevada

September 20, 2007

Members Present

Richard Brenner, Chair
Susan Crowley
Larry Farr
Stacey Giomi
John Helmreich
(Members teleconferenced)

Staff

Suzanne Adam
Karen Pabon

Guest

John Siegfried *(Teleconferenced)*

I. Call to Order

Richard Brenner, Chairman, called the meeting to order at 1:35 p.m.

II. Introductions

Members, staff, and guest introduced themselves as shown above. A quorum was present.

III. *Approval of June 25, 2007 meeting minutes

Susan Crowley made a motion to approve the minutes of the June 25, 2007 meeting. Stacey Giomi seconded the motion which was approved unanimously.

IV. New Business

A. *Discussion/Review/possible approval of fiscal year 2007 Hazardous Materials Emergency Preparedness (HMEP) mid-cycle grant application from Humboldt County LEPC

Mr. Brenner asked if the Committee had any questions or comments about the Humboldt LEPC mid-cycle grant application. Ms. Crowley asked if SERC had the funds available. Karen Pabon advised there were funds remaining in the HMEP grant which are due to expire at the end of September 2007.

A discussion ensued about Humboldt LEPC requesting \$940 for the service of two consultants for one day. SERC Policy 8.2, Grant Applications, Grant Awards, states contract costs are limited to \$450 per day. Ms. Pabon stated this issue has not come up before. The SERC has been approving requests in the past that are for the project and do not have hourly breakdowns.

John Siegfried, Humboldt LEPC member, made a brief presentation advising of the intended use of the grant funds.

Mr. Farr advised the scope of work and grant application have no mention of hazardous materials. John Helmreich asked if the application could be reworded. Ms. Pabon advised Humboldt LEPC can resubmit its grant application and request a sum of \$4,320 for the project.

Mr. Farr made a motion to recommend Humboldt LEPC resubmit its HMEP mid-cycle grant application to include costs for the project and use of funds for hazardous materials planning. Stacey Giomi seconded the motion which was approved unanimously.

Ms. Pabon stated the new grant application will need to include a new scope of work/proposal from the contractor. The application needs to be submitted as soon as possible as the SERC needs to obligate the money by September 28, 2007. The Humboldt LEPC will have until November 15 to expend it and report to SERC. If this cannot be done in time, it will be deobligated. However, SERC is expecting a new HMEP grant, and additional funds may become available.

V. Public Comment

There was no public comment.

VI. *Adjournment

Mr. Brenner made a motion to adjourn at 1:55 p.m.