

OREGON OFFICE OF HOMELAND SECURITY
Office of State Fire Marshal

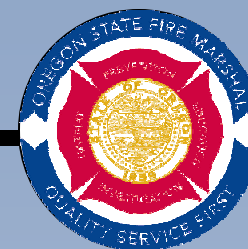


Planning Assistance to
Fire Service Program

PATFS

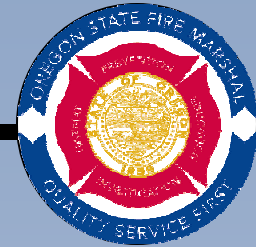
Community Right to Know Services Section

Presentation Purpose



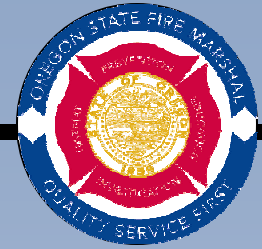
- Provide a background of Community Right to Know in Oregon
- Highlight challenges and achievements of our information collection efforts
- Introduce the Planning Assistance to Fire Service (PATFS) Program

First, a Little History...



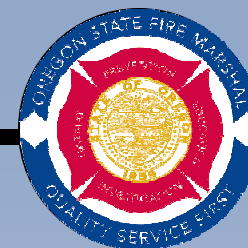
- 1985 Oregon Community Right to Know and Protection Act:
 - Protect public health and safety
 - Provide emergency responders and planners information on hazardous substances in their communities
 - Make information available to the public
- OSFM charged with surveying the state to determine where hazardous substances are located

The Community Right to Know Unit



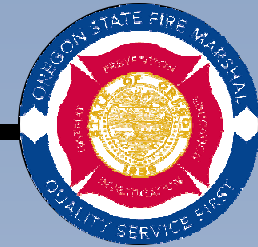
- OSFM created the Community Right to Know (CR2K) Section to collect, validate, and distribute information on hazardous substances located throughout the state
 - Survey Group
 - Compliance Group
 - Information Distribution Group

Survey Group



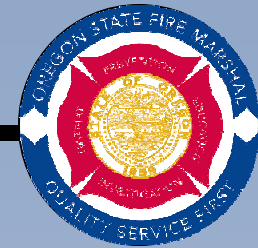
- Mail out annual Hazardous Substance Information Survey to facilities
- Process incoming surveys
- Review surveys for completeness
 - Incomplete surveys are returned to the facility
- Enter data from surveys into the Hazardous Substance Information System (HSIS) database
- Add new facilities received from Employment, into the HSIS

Compliance Group



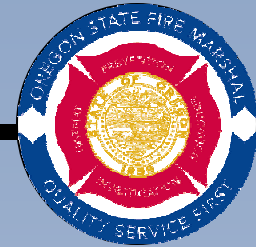
- Assure complete, accurate and timely information is made available
- Conduct auditing activities
 - Onsite audits
 - Desk audits
 - Hazardous Substance Possession Fee Review Audits
- Provide technical assistance to stakeholders regarding the CR2K compliance program

Information Distribution Group



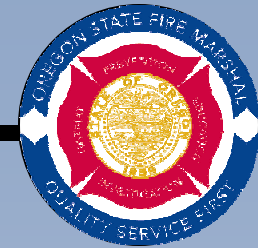
- Information is provided annually on the HSIS CD to:
 - Local fire departments
 - County emergency managers
 - County health officials
 - Hazmat Teams
- Available to the public upon request
 - Receive a public version without confidential and secured info

Information Distribution Group (cont.)



- Provide customized reports to emergency responders, planners and the general public on request
- Maintain online databases:
 - Hazardous Substance Information Search
 - Hazardous Substance Incident Search
- Publish and distribute the CR2K Annual Report

Additional OSFM Requirements



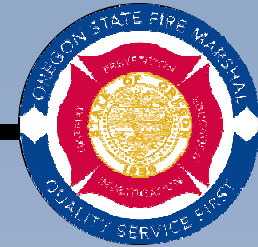
- ORS 453.347, OSFM shall:
 - Assist with emergency response planning
 - Local
 - State
 - Federal
 - Assure that response to a hazmat incident is swift and appropriate to minimize damage
 - Planning shall include assisting in and training for the preparation of localized plans that set responsibilities for response

Planning and Training Assistance Group



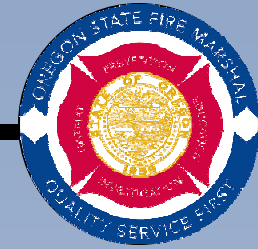
- To meet this mandate, a fourth group was created in CR2K
- Develop tools for emergency responders and planners to facilitate the use of hazardous substance information
- Coordinate and facilitate the development of statewide planning and response training resources

Planning and Training Assistance Group (cont.)



- Act as a clearinghouse for planning and response training resources
- Maintain and update the Hazardous Materials Training Resource Library

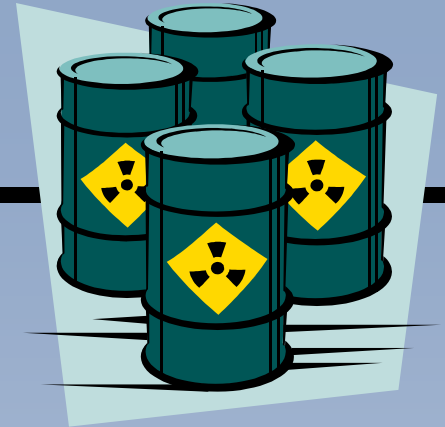
Type of Information Collected on the HSIS



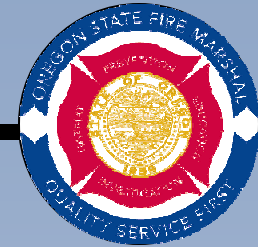
- Demographic Information:
 - Facility Name
 - Site Address
 - Latitude/Longitude
 - Business activity
 - Emergency assistance contact person
 - Emergency contact phone numbers
 - Emergency plan present?
 - Automatic fire suppression system on site?

Type of Info Collected (cont.)

- Hazardous Substance Information:
 - Common Name/Trade Name
 - Ingredient in Highest Concentration
 - Hazard Class(es)
 - Extremely Hazardous Substance (EHS)?
 - Physical State
 - Maximum Amount
 - Storage type and conditions
 - Specific storage locations

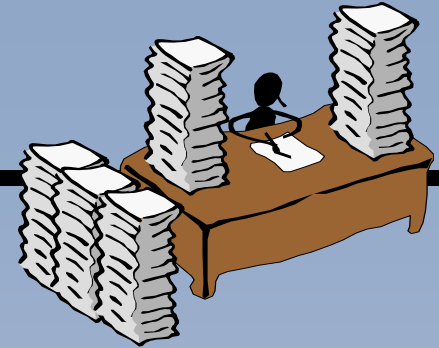


Information Benefits



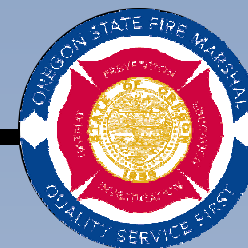
- An enormous amount of information available
 - most of the things you need for response and planning activities
- Identify facilities of concern
- Use for pre-planning activities
- Identify equipment and training needs
- Use for real-time response

Information Overload!



- Task of sorting through the info can appear overwhelming
- The large amount of information can be difficult to filter through
- Difficult to figure out where to start

Steps Taken



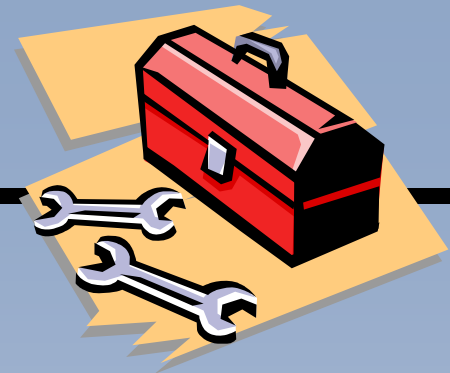
- Began distributing information electronically on CD and on website
- Developed tools to simplify the use of the information
- Developed hands-on training on how to use these tools
- Hold workshops throughout the state
- Deliver on-site training customized to organizational needs

Pre-planning Challenges for Fire Departments



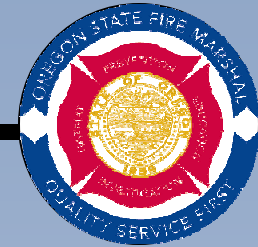
- Time needed to do planning
- Lack of staff to do the work
- Determining which facilities to be concerned about
- Identifying expectations

Steps Taken



- Promote and facilitate pre-planning activities
- Developed a simplified emergency plan evaluation tool
- Created a clearinghouse for hazmat related training information
- Developed a program for systematic delivery of the tools and training

Planning Assistance to the Fire Service (PATFS) Program

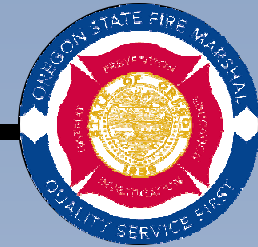


- Provides...

- Tools
- Training
- Resources

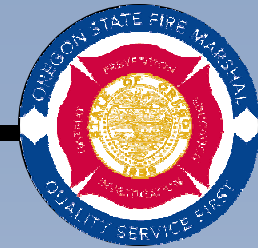
...to help identify and pre-plan for facilities possessing hazardous substances

Planning Assistance to the Fire Service (PATFS) Program



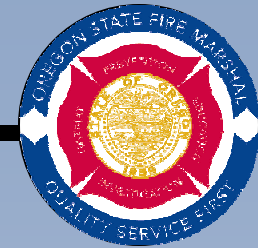
- Delivered in a systematic process directly to the department by a CR2K Liaison
- Carried out in 6 steps:
 1. Promotion, Contact and Scheduling
 2. HSIS CD / HMPPP Training
 3. CR2K Joint Onsite Audit
 4. Phase 1 Plan Interface Evaluation
 5. Referral Program and HazTRIC Training
 6. Follow-up
- Ideally accomplished in 30-60 days

Step 1: Promotion, Contact and Scheduling



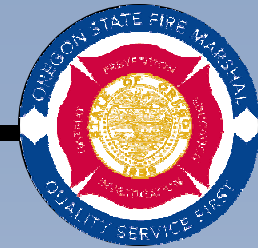
- CR2K promotes participation by providing information about available services
- CR2K contacts fire departments to discuss participation in PATFS
- If the fire department is interested, the CR2K rep will schedule the necessary appointments
 - Work around fire department's schedule
 - Work with designated fire department rep

Step 2: HSIS CD / HMPPP Training



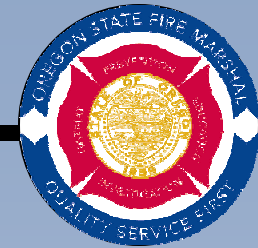
- CR2K Liaison provides on-site, hands-on training:
 - Hazardous Substance Information System (HSIS) CD
 - Hazardous Materials Planning Priority Program (HMPPP)
- We arrange computers
- Approximately a 6-7 hour class
- Training can be customized to fit the needs of the fire department
- Provided to as many personnel as the fire department determines should attend

Step 2: HSIS CD/HMPPP Training (cont.)



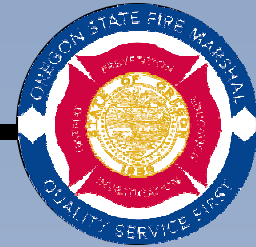
- Training Objectives:
 - Show how to use the HSIS CD to find the information most useful to the user
 - Use hands-on exercises to confirm that participant understands the HSIS CD
 - Provide an overview of the HMPPP process and components
 - Use hands-on exercises to confirm that participant understands the HMPPP

Step 3: CR2K Joint Onsite Audit Inspection



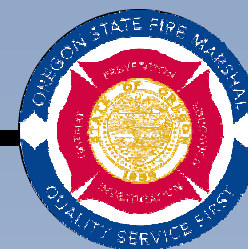
- Accompany the CR2K Liaison on an onsite audit of a facility to ensure compliance with reporting requirements
- Facility selected by input from fire department
- Receive instruction on the CR2K audit process
- Gain an increased understanding of CR2K reporting requirements

Step 3: CR2K Joint Onsite Audit Inspection (cont.)



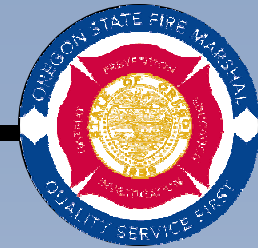
- Ensure that facilities are reporting hazardous materials information accurately
- Ensure that the information used for pre-planning purposes is accurate compared to what is actually at the facility
- Initiate the Phase 1 Plan Interface Evaluation Document with the facility

Step 4: Phase 1 Plan Interface Evaluation Meeting



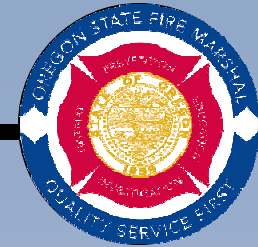
- Meeting between the fire department and facility selected in Step 3
- Facilitated by the CR2K Liaison
- Discussion of facility and fire department emergency plans
- Identifies potential gaps in readiness that could put emergency responders and the community at risk

Step 4: Phase 1 Plan Interface Evaluation Meeting (cont.)



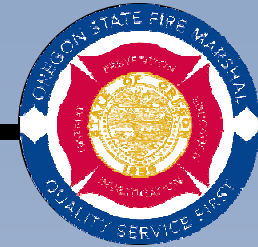
- Develop action items to correct gaps or missing elements in emergency plans
- Develop action items to improve emergency plans already in place
- Establish timelines for completion of the action items
- Schedule an exercise or drill?
 - Validates the cohesiveness of the plans
 - Increases preparedness in case of a hazardous materials incident at the facility

Step 5: Referral Program and HazTRIC Training



- Onsite training provided by the CR2K Liaison
 - Referral Program
 - HazTRIC
- Can be adjusted to meet the needs of the fire department
- Approximately 90 minutes

Step 6: Follow-up



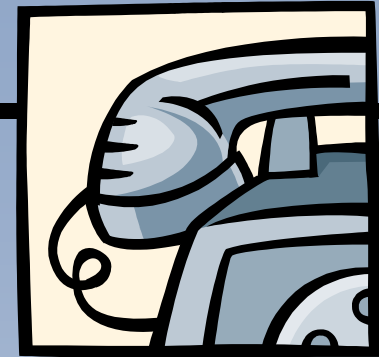
- 60 days after conclusion of Step 5
- We obtain feedback from fire department on use of PATFS tools
- Inquire about any obstacles the fire department faces in utilizing PATFS tools
- Determine if fire department has any additional training or planning assistance needs

Step 6: Follow-up (cont.)



- Set an appointment to address needs
- Introduce the Community Capability Assessment Program (CCAP)
- Establish CAER Groups?
- Send PATFS Program evaluation form to help us make enhancements to the program

How to Obtain the Tools and Access the PATFS Program



Oregon Office of State Fire Marshal
Community Right to Know Unit

4760 Portland Rd. NE
Salem, OR 97305-1760

Phone: (503) 378-3473

Hazardous Substance Hotline: (503) 378-6835

Email: sfm.cr2k@state.or.us

Web: www.sfm.state.or.us