

# 2005 Oklahoma DEQ

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On Line Tier 2 Filing

# On Line Tier 2 Filing

- For 2005, facilities filing Tier 2 reports in the state of Oklahoma have 3 basic options.
- 1. File via the DEQ Internet site using the EPA Tier 2 Submit software
- 2. File via CD-ROM/floppy disc using the EPA Tier 2 Submit software
- 3. File via paper Tier 2 report forms
- DEQ encourages filing via the Internet.

# On Line Tier 2 Filing

- You will need
  - InterNet connection
  - EPA Tier 2 Submit 2004 Software
  - UserName and Password

# On Line Tier 2 Filing

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Back Forward Stop Home Search Favorites Media

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Division of Environmental Quality

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This page was last updated on January 10, 2005

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If you are having technical problems with the web site, please e-mail the webmaster at [web.master@deq.state.ok.us](mailto:web.master@deq.state.ok.us)

Street Address:

Done Internet

# On Line Tier 2 Filing

**Tier II - Microsoft Internet Explorer provided by OK DEQ**

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### Tier II Information

You can find various information pertaining to Oklahoma Tier II information on this page. If you have any questions regarding anything pertaining to this site please contact the Department of Environmental Quality at (405)702-1000 or 1-(800)-869-1400.

[2005 Oklahoma Tier II Internet Filing Instructions](#) **MS Word**

[2005 Tier II Submit Training Classes Locations](#) **MS Excel**

[Click here to start the Oklahoma Tier II online filing system](#)

[Tier 2 Hazardous Chemical Inventory Reporting \(Link to EPA's website on Tier 2 Reporting\)](#)

**Send Tier 2 Reports To:**

<b>OHMERC</b> DEQ Customer Service P.O. Box 1677 Oklahoma City, OK 73101-1677	<b>And: LEPC (County)</b> <a href="#">LEPC Chairperson List</a>	<b>And: Fire Department (Local)</b> <a href="#">Oklahoma Fire Department List</a>
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**TIER 2 SUBMIT SOFTWARE for ELECTRONIC FILING**  
[\(click here for a link to the EPA Webpage\)](#)

[Tier II Submit Software Instruction Sheet](#) **MS Word**

**TIER 2 FORMS (for paper filings)**  
[Adobe Acrobat](#)  
[MS Word](#)

**For Oil & Gas Production Facilities**

Done Internet


# On Line Tier 2 Filing

Oklahoma DEQ TierII Online: Login - Microsoft Internet Explorer provided by OK DEQ

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media

Address <https://www.deq.state.ok.us/tierionline/login.aspx> Go Links




**DEQ TierII Online**  
...for a clean, attractive, prosperous Oklahoma

Welcome to Oklahoma DEQ's TierII Online. You may submit your TierII file and associated documents, view your invoice or make a credit card or EFT payment.

**TierII Login**

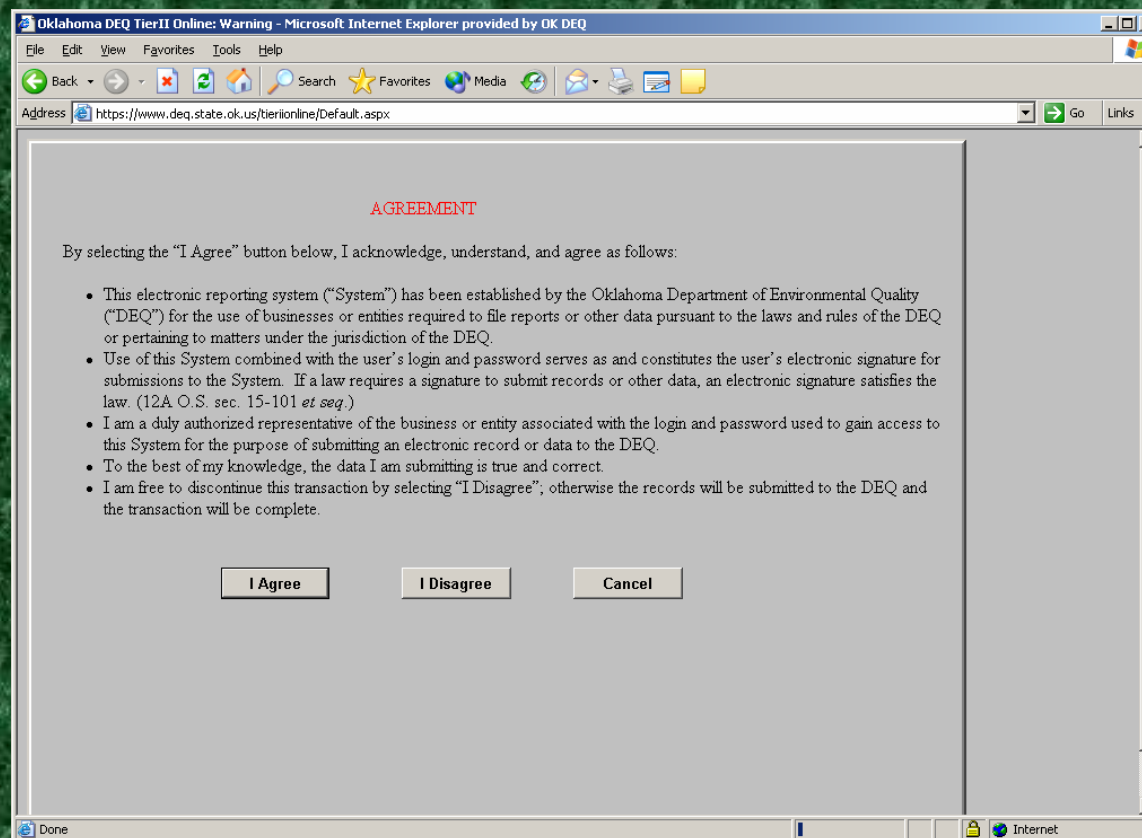
UserID:  (Must be UPPERCASE)

Password:   

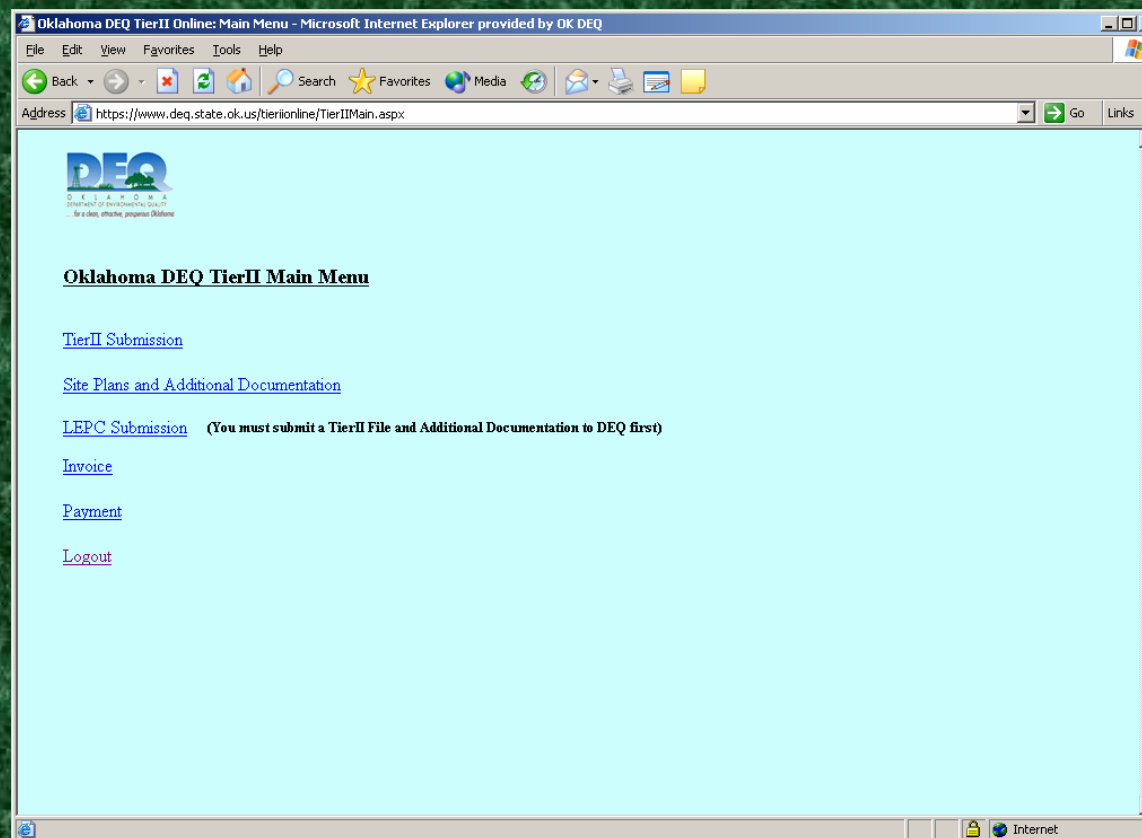
If you do not have an account, please contact Tom Bergman at 405-702-1013

Done Internet

# On Line Tier 2 Filing



# On Line Tier 2 Filing



# On Line Tier 2 Filing

Oklahoma DEQ TierII Online: File Upload - Microsoft Internet Explorer provided by OK DEQ

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Back Forward Stop Home Search Favorites Media

Address <https://www.deq.state.ok.us/tierionline/FileUpload.aspx> Go Links >>

## TierII Zip File Upload

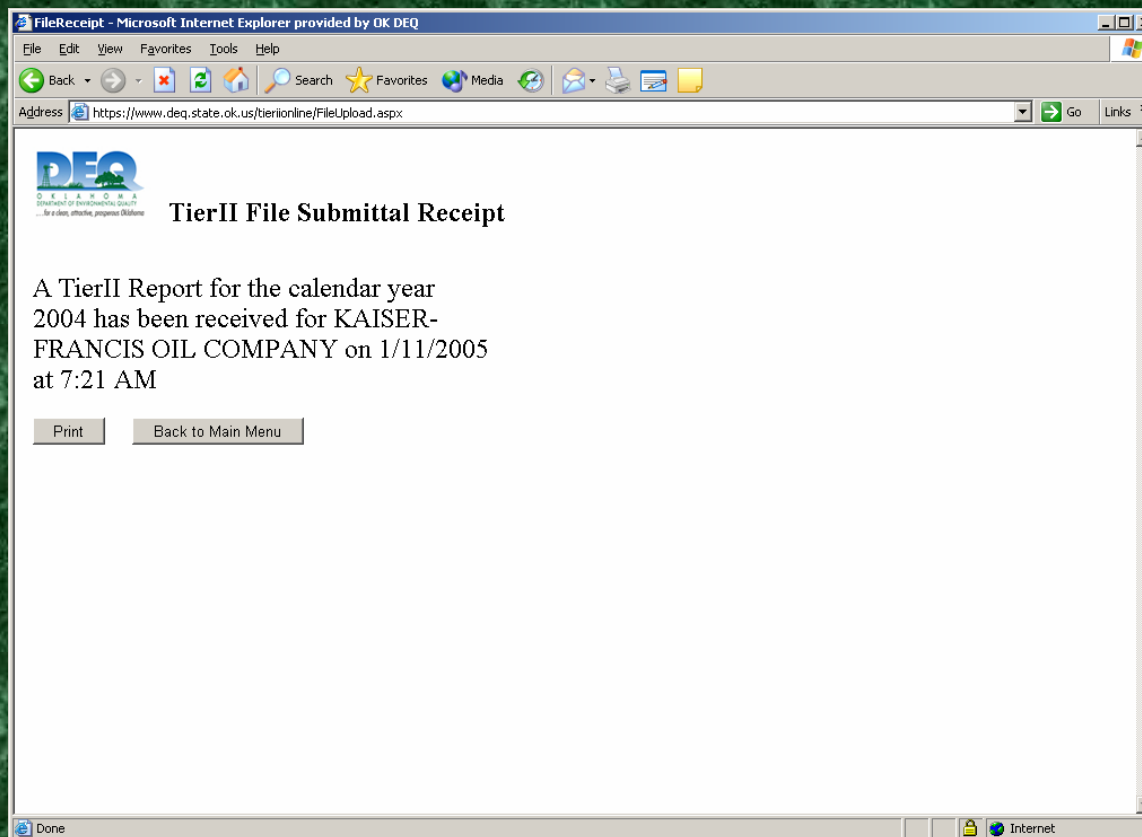
You may upload your Zip file from the TIER2 Submit program here. Click Browse to find the zip file on your hard drive. Then, click the Upload button to submit the file to DEQ. You will then be taken to a receipt page that you can print for your records.

Select a .zip file to upload

[Return to Main Menu](#)

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# On Line Tier 2 Filing



# On Line Tier 2 Filing

LEPCemail - Microsoft Internet Explorer provided by OK DEQ

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Back Forward Stop Home Search Favorites Media

Address <https://www.deq.state.ok.us/tierionline/LEPCemail.aspx> Go Links >>

## TierII LEPC File and Images Submittal

**Note: Not all counties accept electronic submissions. You may submit electronically to the LEPCs listed below. For those not listed, click the LEPC link below for a list of addresses. Additionally, you must still file with the local Fire Department. A link to the Fire Department list is provided below**

You have submitted the files listed below to DEQ. If you wish to submit these files to any LEPCs, select them below, click the Add button and then click Submit.

TierII Zip File: flying j sites.zip

Supporting Documentation:

Select LEPCs to submit to. Hold down your CTRL-key to select multiple LEPCs. Click the Add button when finished.

LEPC Submittal List	
ADAIR	ALFALFA
ALFALFA	CANADIAN
ATOKA	COMANCHE
BEAVER	
BECKHAM	
BLAINE	
BRYAN	
CADDO	
CANADIAN	
CARTER	
CHEROKEE	
CHOCTAW	
CLEVELAND	
COMANCHE	

[LEPC Chairperson List](#)

[Oklahoma Fire Department List](#)

[Return to Main Menu](#)

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# On Line Tier 2 Filing

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Back Forward Stop Home Search Favorites Media

Address <https://www.deq.state.ok.us/tieronline/LEPCemail.aspx> Go Links >>

The Oklahoma Department of Environmental Quality has submitted your TierII and Supporting Documents to the LEPCs listed below.

**Additionally, you must still file with the local Fire Department. A link to the Fire Department list is provided below**

[Oklahoma Fire Department List](#)

**Submittal Date: 1/11/2005**

**TierII Submitted for:**

KAISER-FRANCIS OIL COMPANY

**Files Submitted**

TierII Zip File: flying j sites.zip  
Supporting Documentation:

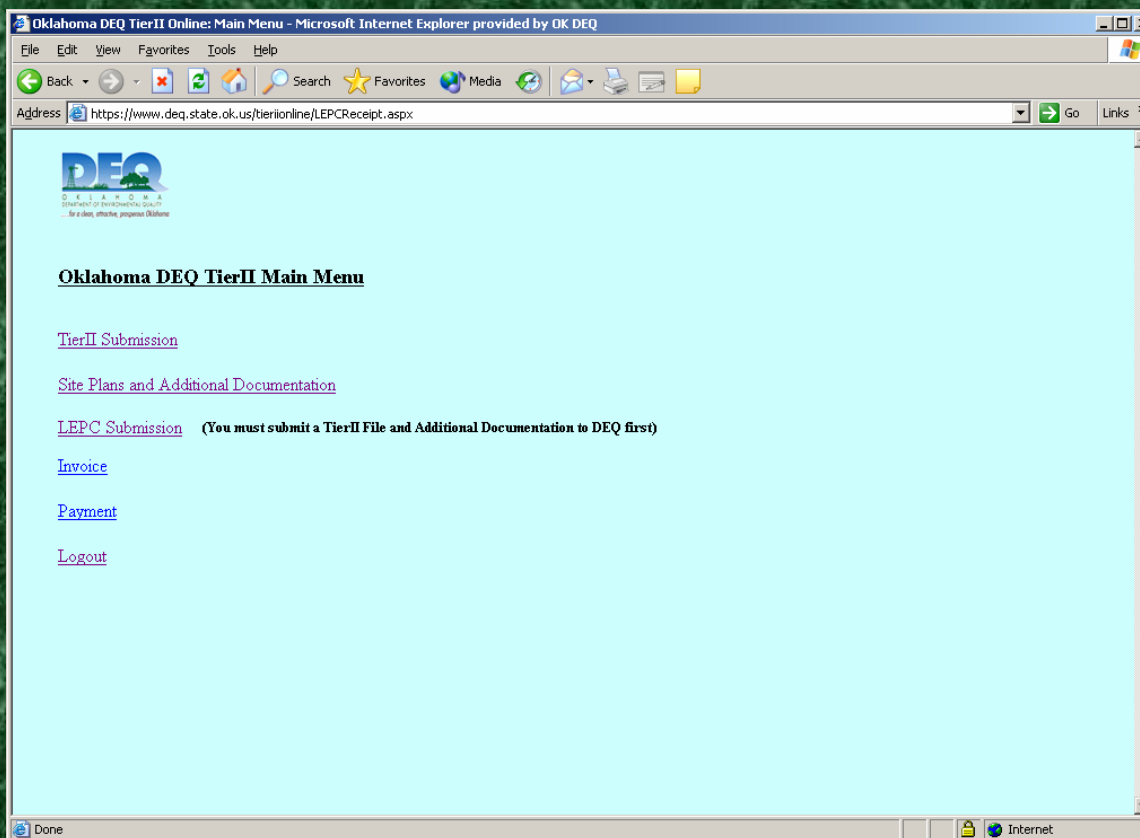
**Your files have been submitted electronically to these LEPCs:**

ALFALFA,CANADIAN,COMANCHE,  
CITYCHER@AKSLC.NET ;stevensonl@canadiancounty.org,ccc911@sbcglobal.net ;

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# On Line Tier 2 Filing



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Back Forward Stop Home Search Favorites Media

Address <http://www.deq.state.ok.us/CSDnew/saraktlei/tierii.htm> Go Links

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**TIER 2 FORMS (for paper filings)**  
[Adobe Acrobat](#)  
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**For Oil & Gas Production Facilities**  
[Help Sheet](#)  
[Oil and Gas Form](#)  
[Example Cover Sheet](#)  
[Example Property List Filing](#)

**For non Oil & Gas Production Facilities**

Done Internet

## On Line Tier 2 Filing

- All programming was performed by DEQ staff, except Credit Card payment module
- DEQ provided training statewide for some 300 attendees
- Thorough Instruction and Help documents were posted on our Website
- DEQ staff responded to hundreds of phone calls for assistance

## 2005 Tier 2 Filings

Transmit Method	# of Facilities	# of Owners
Web Filed	14,730 46%	669 33%
Disc Filed	4,313 13%	301 15%
Paper (estimated)	13,568 42%	1,029 52%
Estimated Totals	32,000 Facilities	1,975 Owners

## On Line Tier 2 Filing

- Eventually, all the T2 reports will be housed in Tier 2 Submit 2004
- Entire database will be exported to both ACCESS and CAMEO
- The T2 Submit .zip files will be available to the filing companies for 2005 filings
- Facilities will be mapped in both MARPLOT and ArcView

# Conclusions

- Online collection system performed well
- Dissemination to LEPCs had some problems
- Key element was understanding T2 Submit software and the Online system; DEQ reaction time to Password requests was less than 5 minutes
- Almost no negative comments from users regarding use of online submission
- Most difficult issue was communicating to users that Online Submission and T2 Submit software are 2 distinct, unrelated operations

# Questions?

- Tom Bergman
- Oklahoma Dept. of Environmental Quality
- [tom.bergman@deq.state.ok.us](mailto:tom.bergman@deq.state.ok.us)
- 405-702-1013
- PO Box 1677, OKC, OK, 73101